

Yenepoya (Deemed to be University)
Internal Quality Assurance Cell

Action taken report as per the resolutions approved in the 21st IQAC meeting held on 9th August 2021.

Sl.No	Agenda	Resolution	Action taken
1	Approval of the 20 th IQAC minutes	Approved	No action needed
2	Action taken report on the resolutions of the 20 th IQAC meeting of 30 th November 2021	Approved	No action needed
3	To take note of the Institutional Information for IQA approval	Information noted	No action needed
4	To conduct mock student satisfaction survey – Post sensitization	To conduct a mock survey as proposed by IQAC	Two mock surveys were conducted and feedback has been collected and necessary remedial action has been initiated. The SSS brochures have been displayed in various constituent units for the information of the students. NAAC has initiated the SSS on 17 th of December 2021 and the students are being prompted to respond to the survey properly.
5	To introduce CBCS in all the programs where regulatory provision is made by UGC/regulatory bodies	Resolved to implement CBCS In all the programs where regulatory provision is made by UGC/regulatory bodies.	CBCS has been introduced in all the programs except in Bachelor of Physiotherapy which will be adopting CBCS from the academic year 2021-2022.
6	To evolve strategies for utilization of the seed grant for research	To conduct the sensitization program to enhance the research Seed grant utilization.	<ol style="list-style-type: none"> The Internal note no.Y/REG/ACA/seed money/2021 dated 15.09.2021 has been communicated to the Deans of the constituent units from the Office of the Registrar, requesting them to inform and motivate their faculty about the provision of seed money of Rs.2 lakhs for the various research projects. The Internal note No.Y/REG/ACA/seed grant/YRC/2021 dated

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			15.09.2021 has been communicated from the Office of the Registrar to YRC to organize sensitization program for the faculty to enhance the research seed grant utilization. A report of the activities conducted by the YRC for promoting the seed grant utilization is appended as Annexure No.1
7	To discuss on the report of the publication outcome of the constituent units	To reinforce concept of availability of seed money for research and ensure utilization by the faculty for improving the research Activity in the constituent units.	During the process of uploading of the data to the SSR portal the evaluative reports of the departments have been assessed for quality of publication by cross checking of the indexing journals including WEB OF SCIENCE, SCOPUS, and PUBMED. Verified citation, impact factor and department H-Index based on their publications published under index journals only. The publication outcome of each department will be further discussed during the visit to the departments by the review committee and advise the departments regarding improvement of the publication outcomes.
8	Formation of Internal Quality Assurance Units (QAU) in all constituent units	To strengthen QAUs in all the constituent units for effective transmission of data to the University.	Internal note dated 15.09.2021 has been sent to the Deans of the constituent units to strengthen the QAUs in their constituent unit with members from different cadres of teaching and non-teaching staff and students and initiate the process of data flow to IQAC periodically.
9	Establishment of Directorate of Curriculum and Student Affairs	Resolved to establish the Directorates of Curriculum Development and Student Support in a time bound manner	University has already initiated steps towards establishing the Directorate of curriculum and student support. However as per the resolution in the 21 st IQAC meeting the matter will be taken up in a time bound manner.

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10	Updating of the website of individual constituent units	It was resolved to update the website of the constituent units at the earliest in Coordination with the department.	Internal note no/REG/ACA/updating website/2021 dated 15.09.2021 has been sent to the Deans of the constituent units requesting the Deans to take necessary steps to update the data in terms of Academic, Administrative , Research and student support activities in coordination with the IT department.
11	Status update on the recommendations/ suggestions made by AAA team	To form a task force by the University and initiate action to comply with the recommendations/ suggestions of AAA Committee.	A meeting was conducted on 29 th September 2021 and a three member committee was constituted vide notification no.Y/REG/ACA/Committee/2021 dated 11.10.2021 headed by the Pro-Vice Chancellor as the /chairperson to initiate the action plan to comply with the recommendations made by the AAA committee. The Committee has submitted the status update /actions taken which is enclosed as Annexure No.2
12	Presentation to be made by the Departments/ Centres in the Academic Council on academic and research activities	To constitute a sub-committee to monitor the functioning of the various departments of the University and review the outcomes of each Departmenton in a common platform.	The Curriculum Development Committee of the University has been requested to provide necessary inputs to monitor the Curriculum and improving the functioning.


Dr. Arun Bhagwath
 Dy. Director
 Quality Assessment & Compliance

Annexure No -1
Seed grant for Research

Comprehensive meeting minutes of the interactive sessions with YMCH Faculty

Sub: Strategies for utilization of the seed grant for research
Ref. No. Y/REG/ACA/seed grant/YRC/2021

The interactive sessions were held between 26.10.2021 to 17.11.2021.

Representatives from Yenepoya Research Centre, Dr. Ali from Central Library, Mr. Asim from YTI, Representatives from Community medicine and Dr. Abhay Nirgude from the Dean's office, YMC.

The interaction sessions covered aspects about the facilities available at YRC, the areas where possible collaborative research can be done, the different studies that are ongoing, possible outcomes, publications, IRINS, Scopus, Web of Science etc. The community medicine department also extended their support in terms of methodology, project preparation etc.

The details of the Seed Grant scheme of the University for support was explained in detail and the faculty were encouraged to apply for this scheme.

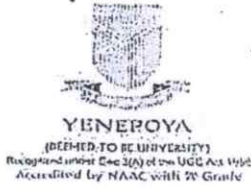
The following members from YRC participated in the sessions:

- Dr. Rekha PD
- Dr. Yashodhar P Bhandary
- Dr. Sudheer Shenoy
- Ms. Aparna Hegde
- Dr. Bipasha Bose
- Dr. R C Koumar
- Dr. K Sudhakaraprasad
- Dr. Shobha D

The Interaction session details are given below:

Sl. No	Date of Interaction	Departments participated
1.	26.10.2021	General Surgery
2.	27.10.2021	Orthopaedics and Anaesthesiology
3.	28.10.2021	OBG, Radio diagnosis and Dermatology
4.	30.10.2021	General Medicine, Psychiatry and Respiratory Medicine
5.	13.11.2021	Paediatric, ENT and Ophthalmology
6.	15.11.2021	Geriatric Medicine and Community Medicine
7.	16.11.2021	Anatomy, Physiology and Biochemistry
8.	17.11.2021	Pharmacology, Microbiology, Pathology and Forensic Medicine

Annexure No - 2
AAA Compliance status report



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Fax: 0824 - 2203943

Ref: No. Y/REG/ACA/committee/2021

11.10.2021

NOTIFICATION

A task force committee has been constituted with the following members to initiate action plan to comply with the recommendations made by AAA committee.

- | | |
|--|---------------|
| 1. Dr. B H Sripathi Rao, Pro Vice Chancellor | : Chairperson |
| 2. Dr. Aswini Dutt, Associate Dean, YMC | : Member |
| 3. Dr. Sham Bhat, Vice Principal, YDC | : Member |

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REGISTRAR

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 3. File Copy


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Actions taken report for the AAA suggestions

Yenepoya (Deemed to be University), Mangalore.

S. No.	Suggestions by AAA Committee	Status Update/Actions taken
1.	CURRICULAR ASPECTS	
	<ul style="list-style-type: none"> ◦ Though the Medical College offers super-specialty programs in some specialties, there is scope and need for improvement in the number ◦ Creation of specialty department in Master's program and clinical services in Physiotherapy. ◦ M. Com, MBA and MCA to be considered on priority at YIASCM. ◦ There is an imminent need for the start of standalone facility for the conduct of Allied & Healthcare programmes. ◦ Appropriate regulations for running the programmes in term of infrastructure and man power (faculty) to be notified in compliance with the UGC norms at YIAHS ◦ Starting up Postgraduate programmes in all facility to be considered on priority at YIAHS ◦ PhD review and monitoring system are to be strengthened. The regulations of the PhD program to be amended as per the UGC 2019 Regulations 	<ul style="list-style-type: none"> ◦ Obtained NMC permission to start MD in Geriatric medicine with 2 seats ◦ Enhanced PG seats in Pediatrics ◦ Specialty programs in Physical Medicine and Rehabilitation and Emergency Medicine are planned for 2022. ◦ Super-specialty programs are planned in DM Oncopathology ◦ Proposal submitted for the creation of specialty department in Master's program and clinical services in Physiotherapy ◦ M.Com syllabus has been approved through the 38th academic council meeting ◦ MBA and MCA will be commenced after the completion of the graduation of the first batch of BBA and BCA students. ◦ Yenepoya Institute of Allied Health Sciences is established under the Faculty of Allied & Healthcare Professions. ◦ Regulations for running the programmes at YIAHS are in compliances with UGC norms. ◦ Started 4 PG programmes at YIAHS which is designed on choice based credit system with Swayam/ MOOC as open elective ◦ PhD review and monitoring system will be strengthened with the regulations amended as per the UGC 2019 Regulations once Gazetted


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2.	TEACHING LEARNING AND EVALUATION	
	<ul style="list-style-type: none"> ◦ Skill enhancement opportunities for the students to be improved with latest developments and modern gadgets of teaching ◦ OSCE/OSPE to be part of evaluation both at formative & Summative examination for all the programmes offered ◦ Mentoring though active can improve significantly to achieve perceptible outcomes. The course level and program level mentoring are welcome ◦ Institution assesses the learning levels of the students through marks scored in the internal. More methodological approach psychometric tests would be required ◦ Faculty to pursue Ph.D ◦ Shortage in providing clinical facility to the students at YAMCH 	<ul style="list-style-type: none"> ◦ Hands on workshops and webinars conducted. ◦ Faculty development programs are being conducted on implementation of CBME/OBE with different teaching learning and ICT methods ◦ OSCE/OSPE are implemented with curriculum review ◦ Adopted the revised mentorship policy. Feedback from mentors, students and parents was taken on the student mentorship program which is satisfactory. ◦ Assessment methods to test the student learning in all the domains have been implemented from the academic year 2021 onwards. ◦ Faculty are encouraged to pursue Ph.D and many have registered ◦ The camps organized by YAMCH have considerably increased the number of OPD and IPD which would facilitate better clinical exposure to the students.
3.	HEALTH CARE SERVICES	
	<ul style="list-style-type: none"> ◦ To improve the OP/IP of YHMCH and YAMCH ◦ MOU to be encouraged to improve the Institutional image at YHMCH ◦ Transportation facility to be provided for the patients in view of remote location of the hospital at YAMCH ◦ Establishing Neuro Rehab Centre and Satellite Clinic in city as well as in nearby villages at YAMCH ◦ Ayurvedic Pharmacy should be established at YAMCH 	<ul style="list-style-type: none"> ◦ Interactions with the Yen-mitra members at various places to propagate about Homeopathic approach of treatment and facilities, available at YHMCH was carried out ◦ Patients were referred by Yen-Mitra organizations ◦ Introduced a Yen AYUSH health card for APL/BPL to benefit economically weaker peoples for their health care. ◦ Started Peripheral OPD at Shree SaiNikathen, Dahigoli, and Homoeopathic consultation facilities at Yenepoya hospital Kankanady ◦ MOUs signed with the department of AYUSH DK district, towards AYUSH wellness Homoeopathic section at

		<p>Sajipu, AYUSH center under department of AYUSH, Government of Karnataka for Homoeopathic facilities.</p> <ul style="list-style-type: none"> ◦ YAMCH has organized many In house and Out house camps to increase the number of patients ◦ Dept. of Kaumarabhrithya in association with Family Welfare Department of Mangalore, has organized Health check-up for children and talks at various anganwadis ◦ Kayachikitsa department has organized free BMD camps ◦ Planning to provide the transportation facility to patients at YAMCH ◦ Establishment of Integrated Department in Yenepoya Medical College is planned with YAMCH having an OPD in this department. ◦ Yenepoya Ayurveda Centre functioning at Kankanady, Mangalore which is a satellite clinic is upgraded with OP/IP and physiotherapy facilities. ◦ Ayurvedic Pharmacy is being planned ◦ Yenepoya Ayurveda Medical College has finalized an MOU for Wellness Clinic with the AYUSH Dept.
4.	RESEARCH	
	<ul style="list-style-type: none"> ◦ The Basic Medical Science departments need to improve the research activities involving the clinical departments as it would benefit both to enhance the quality of research publication. ◦ The research activities and funded research can improve to match the accomplishments in the teaching - learning processes. ◦ More collaboration can be solicited to improve visibility and 	<ul style="list-style-type: none"> ◦ All the HoDs were informed to carry out collaborative research activities with other departments/institutions. ◦ Sensitization of teaching faculty - Criterion wise meetings were held on a weekly basis and asked to increase research and collaboration activities. ◦ Teaching faculty have collaborated with central research centre to carry out interdisciplinary community based research. ◦ They are also encouraged to apply for

	<p>to have effective consultancy as well as extension activities.</p> <ul style="list-style-type: none"> ◦ The central research facilities are not utilized to the extent possible to acquire funding for good clinically relevant and community-based research. 	<p>research grants from the funding agencies on priority areas utilizing the central research facilities.</p> <ul style="list-style-type: none"> ◦ Sensitization lectures planned to all the teaching faculty about the research facilities and expertise available at YRC. ◦ Mandatory Publication in Scopus/web of science indexed journals is included as an eligibility criteria for promotion ◦ Mandatory Publication of UG Projects in Scopus/web of science indexed journals ◦ Included co-guides and mentors for UG projects along with Guides ◦ Accendure has collaborated for two years on a research incubation program at YIASCM. ◦ YIAHS collaborated with Indian Clinical Research Association for conducting international E-conference "Research Connect" in 28th & 29th August 2021
5.	QUALITY MAINTAINANCE	
	<ul style="list-style-type: none"> ◦ Departments should be more supportive to the quality issues. ◦ Documentation and the relevance of retrieving them is a quality mandate. This has to be understood by all. 	<ul style="list-style-type: none"> ◦ All the HoDs were instructed to maintain the NAAC related and other department documents appropriately for easy retrieval as and when required. ◦ Training sessions have been conducted on reviewing the lesson plans, power point presentations of the classes with checklists and templates. ◦ Informed the departments to maintain the activities in YENGAGE Learning Management System as per the format circulated. ◦ HoDs have been instructed to conduct the department meetings every month and submit their minutes to the Dean's office.

